

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
November 15, 2022**

PRESENT Commissioners Tyrel Hamilton, Chair, Steve Riveland, Jeff Ruffatto, members. Heidi L. Stadel, Clerk & Recorder

Others Present: Stephanie Ray, Economic Development; Chip Kem, Sheriff; Robert Gafford, Lamco LLC; Jennell Donnes, Donnes Inc.; Greg Benjamin, Stahly Engineering; Nick Winfield, Stahly Engineering

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES September 20, 2022. Commissioner Ruffatto **MOVED** to approve the minutes from September 20, 2022. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

CLAIMS 110792 through 110881 in the amount of \$1,521,613.87. Commissioner Riveland **MOVED** to approve claims 110792 through 110881 in the amount of \$1,521,613.87. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed unanimously.

ANNOUNCEMENTS None.

FILE ITEMS **Clerk & Recorder**
A) Report for the month of October in the amount of \$6,964.82.

Justice of the Peace
A) Report for the month of October in the amount of \$14,643.00.

Commissioner Riveland **MOVED** to file the file items. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed unanimously.

REGULAR BUSINESS **Economic Development**

Stephanie Ray explained that there have been three community grant applications over the last several months. It has taken some time to get through the applications due to the current workload and this has been communicated to the applicants. The first application with the Beartooth Museum Historical Society is for the replacement of five doors. Penny Redli has some old doors at the museum that have significant gaps that leads to energy loss. Penny has pursued other grant opportunities and donations and has been able to bridge the gap of the cost of the five doors but did ask for the grant for the \$5000.00 from the community development committee. The second one is the Beehive Community Center. Stephanie stated that she has been working with Breann Hill and Tim Urbaniak for the last couple of years and did a phase one ground field assessment on the community center to see what materials need to be removed and remediated in the building to get it back into a community center so the community can have functions there. It came back with a need to replace the roof first. They will have to phase the project in order to get that asset back into the community. Their application asked for more, \$8,500.00, the cap is \$5,000.00, to do the roof. When it was being discussed with the Economic Development Board about all of these grants, in particular, this spurred the discussion that the Economic Development Board recommends approving the grant contingent on the project being completed. One of the

concerns is that his project has a gap in the funding mechanism. The concern is that putting \$5,000.00 into the project and not have anything come from it. The board wants to condition the approval to it is approved and the project needs to be completed and submit a reimbursement request and then the grant funds would be issued. The other consideration for the Beehive project is when the board originally established the boundaries for the grant applications, the board did not specifically go into Dean, Beehive and some of the smaller outlying communities. The board will need to consider where that money actually allocates from, whether it allocates from the Nye area or the Absarokee area. This decision may not need to be made at this time, but the board has \$40,000.00, which is eight allocations and by the end of the year there will probably be at least eight or nine applications. There may be a decision that needs to be made that the funds come out of Nye or Absarokee. The third application is from Molt. This is to put sidewalks around the community center. It is a fully funded project. They have asked for the \$5,000.00 and it makes absolute sense, it has ADA accessibility. This will pull some of the negative drainage away from the building and it is a good investment. That community center is nice, and it is used. They do a good job using and maintaining it. This is conditionally approved as well and recommend supporting the grant application and will be paid for when the project is done, and reimbursement is submitted. This has been communicated to the applicants and they are open to this stipulation. The Economic Developer did recommend approving the applications, conditionally. Commissioner Hamilton noted that this was part of the community grant that was funded in 2020/2021. This would be the second round of applications with the same \$40,000.00 for the eight communities throughout the county. There have been a lot of good projects that have come out of these funds. Currently this has been done every other year. It will be a decision by the Commissioners at budget time depending on the utilization of the grants, if it will become a yearly grant. Park City is the only community that have not used their grant funds yet. If it is more utilized the discussion will be if it needs to be funded every budget cycle but currently it is every other year. Marlo Pronovost asked what building the five doors are for. Commissioner Hamilton replied that it is the museum.

A) Historical Society door replacement community grant application. Commissioner Ruffatto **MOVED** to approve the Historical Society door replacement community grant application. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

B) Molt Community Center sidewalk community grant application. Commissioner Riveland **MOVED** to approve the Molt Community Center sidewalk community grant application. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed unanimously.

C) Beehive Community Center roof replacement community grant application. Commissioner Ruffatto **MOVED** to approve the Beehive Community Center roof replacement community grant application. Commissioner Riveland **SECONDED**. Discussion –. Motion passed unanimously.

Commission

A) Agreement with the City of Columbus for city judge services. Commissioner Riveland **MOVED** to approve the agreement with the City of Columbus for city judge services. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed unanimously.

B) Caslen Assisted Living Lease Agreement. Commissioner Hamilton stated that the executed copy has not been received. This item will be on next weeks agenda if the executed agreement is received.

Planning

A) Park City Water & Sewer District memorandum of agreement. Commissioner Riveland **MOVED** to approve the Park City Water & Sewer District memorandum of agreement. Commissioner Ruffatto **SECONDED**. Discussion – Stephanie Ray explained that this is some of the paperwork associated with the ARPA minimum grant allocation the counties received. This is the allocation that memorializes our agreement with the Park City Water & Sewer District to do the headworks installation project. The county assisted the district with their competitive grant application for the funds for the project. The county also assisted

with \$213,000.00 of ARPA funding for this project. This memorializes that \$250,000.00 with the memorandum of understanding with that agency. Basically, this states the county is going to comply with all the federal and state regulations tied to the ARPA funding. This agreement has to be in place to receive the funding. There is a lot of paperwork for these projects. Commissioner Hamilton added that these are funds the county is a pass through for because they are a government district of sorts. This is a \$1,100,000.00 project, with \$250,000.00 minimum allocation and the district contributed \$275,000.00 and the rest is competitive grant funds. This is a good use of the recovery funds. Motion passed unanimously.

PUBLIC COMMENT None heard.

With no further comments heard the meeting was adjourned at 9:11 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder